

(CLASSIFICATION)

64-3694

## OFFICE OF THE DIRECTOR

Action Memorandum No. \_\_\_\_\_

A-386

Date \_\_\_\_\_

25 May 1964

TO : Deputy Director/Support

SUBJECT : Director of Finance

REFERENCE:

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1. On several occasions the DCI has expressed considerable irritation over the cases of embezzlement of funds that have come to his attention. He has asked to be assured that all personnel having access to confidential funds are not in financial distress.

2. Would you review our present procedures for authorizing access to confidential funds and advise me what additional safeguards you believe should be instituted.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

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LBK:drm

Distribution:

Original & 1 - Addressee  
SUSPENSE DATE:

1 - ER

① - ExDir

ans. by ER 64-4744, 18 June  
and 64-4744/1, 1 July

SECRET

(CLASSIFICATION)

GROUP 1  
Excluded from automatic  
downgrading and  
declassification